
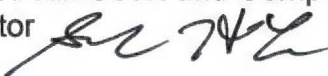




CLERK OF THE CIRCUIT COURT AND COMPTROLLER
David R. Ellspermann

TO: Board of County Commissioners, individually
Mounir Bouyounes, County Administrator
Angel Roussel, Assistant County Administrator-Public Works
Shawn Hubbuck, MSTU Director

FROM: David R. Ellspermann, Clerk of the Circuit Court and Comptroller 
Sachiko H. León, Internal Audit Director 

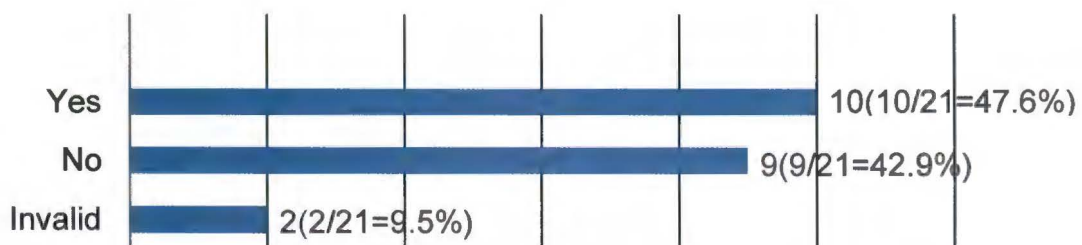
DATE: May 13, 2020

RE: Report No. 2020-06: MSTU Country Gardens Road Improvements
Petition Count

Tabulation Summary

The MSTU Department mailed petitions to 44 property owners of Country Gardens. Internal Audit confirmed the timely responses of 21 property owners. We concluded that **a majority** of the timely responding property owners voted **in favor** of the road assessment project.

Results for the Country Garden Road Improvements Petition Count



- “Yes” indicated “Yes, I approve of the proposed Road Improvement Project”
“No” indicated “No, I do not approve of the proposed Road Improvement Project”
“Invalid” indicated petition response could not be included for the following reasons:
- Property owners did not indicate a “yes” or “no” in their response

Marion County Clerk of the Circuit Court and Comptroller

Activities Performed

Internal Audit collected the petitions at a separate Clerk post office box. We maintained security and confidentiality of petitions received up to the time of opening, counting, and tabulating on May 12, 2020.

In accordance with BCC wishes, as stated in the workshop on December 8, 2011, we have already reported to you the final tabulated results by email dated May 12, 2020, for the proposed road improvements for Country Gardens.

The tabulation process was performed by Sachiko H. León and Aracelis Maldonado. We understand that this reporting memorandum may be used in a subsequent Agenda Item as supporting documentation.

Background

On December 8, 2011, the Board of County Commissioners (BCC) held a MSTU workshop on the proposed revised procedures for handling MSTU road improvements and petition counts. Per the request of the BCC, Internal Audit accepted the tasks of conducting the physical opening, counting, and tabulation of the petitions, and reporting the results by email followed by a formal report.

The objective of the MSTU road assessment tabulation performed by Internal Audit is to provide an independent evaluation for the BCC to measure the “initial support for the proposed project.” (BCC Policy No. 20-01)

Road assessment tabulation is a non-audit function of the Internal Audit Department and is performed per the request of the BCC. We do not have any operational responsibility over the MSTU Department or road assessment projects.

In the instance of multiple owners of a property, one petition is mailed to the mailing address for that property. Any of the property owners can vote, but only one vote per property can be accepted.