





CLERK OF THE CIRCUIT COURT AND COMPTROLLER
David R. Ellspermann

TO: Board of County Commissioners, individually
Mounir Bouyounes, County Administrator
Angel Roussel, Assistant County Administrator-Public Works
Shawn Hubbuck, MSTU Director

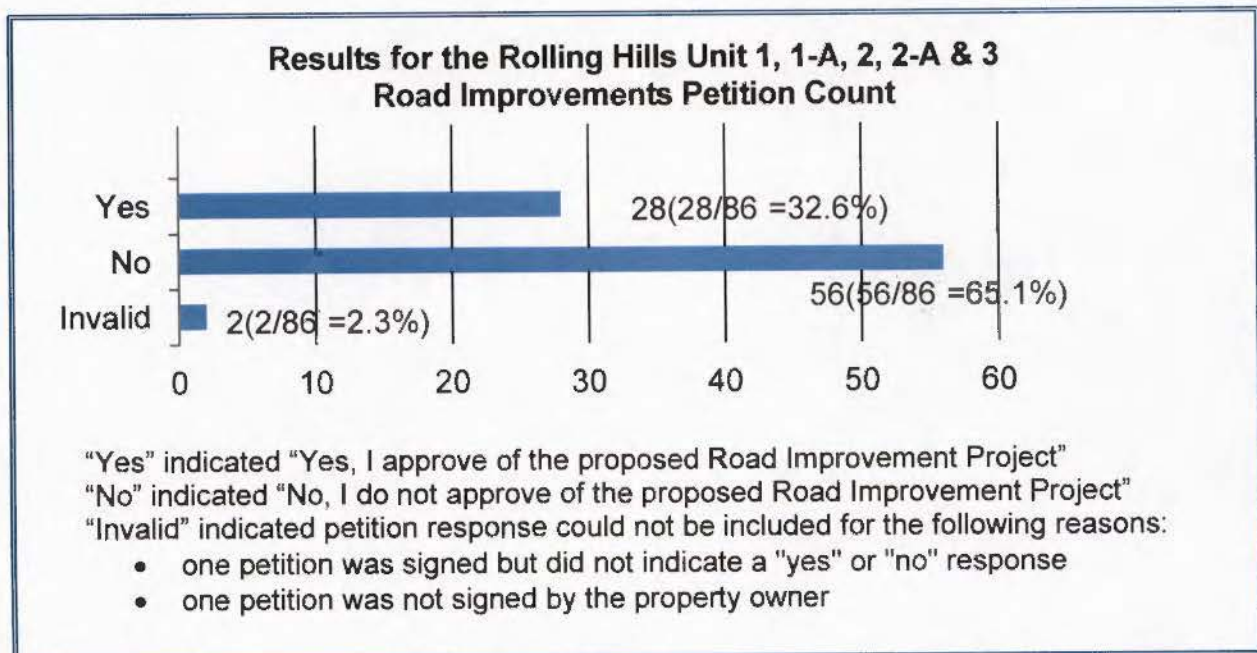
FROM: David R. Ellspermann, Clerk of the Circuit Court and Comptroller 
Sachiko H. León, Internal Audit Director 

DATE: October 23, 2019

RE: REPORT No. 2019-09: MSTU Rolling Hills Unit 1, 1-A, 2, 2-A & 3
(SW 121st Ter from SW 99th Lane to SW 66th St and SW 99th Lane
from SW 129th Ter Rd to SW 121st Ter) Road Improvements Petition
Count

Tabulation Summary

The MSTU Department mailed petitions to 171 property owners of Rolling Hills Unit 1, 1-A, 2, 2-A & 3. Internal Audit confirmed the timely responses of 86 property owners. We concluded that a **majority** of the timely responding property owners voted **not in favor** of the road assessment project.



Marion County Clerk of the Circuit Court and Comptroller

MSTU Rolling Hills Units 1, 1-A, 2, 2-A & 3

Activities Performed

Internal Audit collected the petitions at a separate Clerk post office box. We maintained security and confidentiality of petitions received up to the time of opening, counting, and tabulating on October 22, 2019. There was one exception which changed the number of property owners from 171 to 170. The MSTU Department originally mailed out 171 petitions. During the tabulation, the MSTU Director and Internal Audit agreed that one property owner had received two petitions because one property listed the owner with a name suffix (Jr.) and the other did not even though the two were the same person. We only counted one vote for the property owner. To make the determination, the MSTU Director and Internal Audit researched various official records.

In accordance with BCC wishes, as stated in the workshop on December 8, 2011, we have already reported to you the final tabulated results by email dated October 23, 2019, for the proposed road improvements for Rolling Hills Unit 1, 1-A, 2, 2-A & 3.

The tabulation process was performed by Heather Ewing and Aracelis Maldonado. We understand that this reporting memorandum may be used in a subsequent Agenda Item as supporting documentation.

Background

On December 8, 2011, the Board of County Commissioners (BCC) held a MSTU workshop on the proposed revised procedures for handling MSTU road improvements and petition counts. Per the request of the BCC, Internal Audit accepted the tasks of conducting the physical opening, counting, and tabulation of the petitions, and reporting the results by email followed by a formal report.

The objective of Internal Audit's involvement with the MSTU road assessment tabulation process is to provide an independent evaluation to "determine whether there is substantial support for the project within the proposed project area." (BCC Policy No. 11-02, Section 5)

Road assessment tabulation is a non-audit function of the Internal Audit Department and is performed per the request of the BCC. We do not have any operational responsibility over the MSTU Department or road assessment projects.

In the instance of multiple owners of a property, one petition is mailed to the mailing address for that property. Any of the property owners can vote, but only one vote per property can be accepted.