





**CLERK OF THE CIRCUIT COURT AND COMPTROLLER**  
**David R. Ellspermann**

**TO:** Board of County Commissioners, individually  
Mounir Bouyounes, County Administrator  
Angel Roussel, Assistant County Administrator-Public Works  
Shawn Hubbuck, MSTU Director

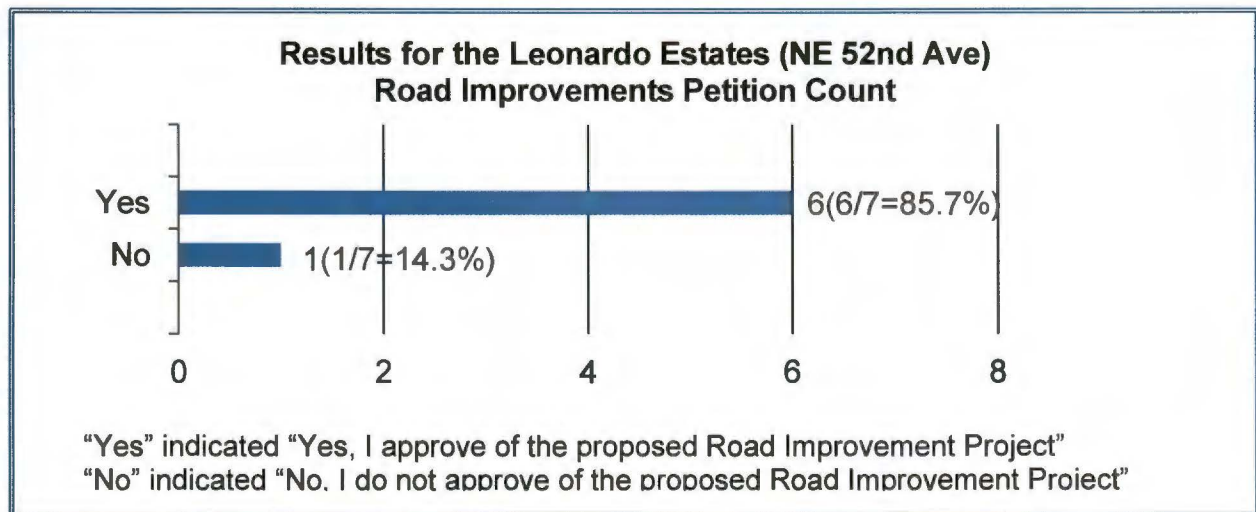
**FROM:** David R. Ellspermann, Clerk of the Circuit Court and Comptroller   
Sachiko H. León, Internal Audit Director 

**DATE:** March 16, 2020

**RE:** Report No. 2020-01: MSTU Leonardo Estates (NE 52<sup>nd</sup> Ave) - Road Improvements Petition Count

**Tabulation Summary**

The MSTU Department mailed petitions to 16 property owners of Leonardo Estates (NE 52<sup>nd</sup> Ave). Internal Audit confirmed the timely responses of 7 property owners. We concluded that a **majority** of the timely responding property owners voted **in favor** of the road assessment project.



**Activities Performed**

Internal Audit collected the petitions at a separate Clerk post office box. We maintained security and confidentiality of petitions received up to the time of opening, counting, and tabulating on March 16, 2020.

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*Marion County Clerk of the Circuit Court and Comptroller*

Board of County Commissioners – Internal Audit Department – Sachiko H. León, Internal Audit Director  
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## ***Leonardo Estate (NE 52nd Ave)***

In accordance with BCC wishes, as stated in the workshop on December 8, 2011, we have already reported to you the final tabulated results by email dated March 16, 2020, for the proposed road improvements for Leonardo Estates (NE 52<sup>nd</sup> Ave).

The tabulation process was performed by Aracelis Maldonado and Andrew Gibb. We understand that this reporting memorandum may be used in a subsequent Agenda Item as supporting documentation.

### **Background**

On December 8, 2011, the Board of County Commissioners (BCC) held a MSTU workshop on the proposed revised procedures for handling MSTU road improvements and petition counts. Per the request of the BCC, Internal Audit accepted the tasks of conducting the physical opening, counting, and tabulation of the petitions, and reporting the results by email followed by a formal report.

The objective of Internal Audit's involvement with the MSTU road assessment tabulation process is to provide an independent evaluation to determine whether there is substantial support for the project within the proposed project area.

Road assessment tabulation is a non-audit function of the Internal Audit Department and is performed per the request of the BCC. We do not have any operational responsibility over the MSTU Department or road assessment projects.

In the instance of multiple owners of a property, one petition is mailed to the mailing address for that property. Any of the property owners can vote, but only one vote per property can be accepted.