

MARION COUNTY CLERK OF THE CIRCUIT COURT



ADOPTED BUDGET FISCAL YEAR 2017-18

PREPARED BY: DAVID R. ELLSPERMANN, CLERK OF THE CIRCUIT COURT AND COMPTROLLER – BUDGET DEPARTMENT



**Marion County Clerk of the Circuit Court and Comptroller
Expenditure Summary
Fiscal Year 2018 Adopted Budget**

Fund	Fund Description	FY 2016 Actual	FY 2017 Adopted	FY 2017 Amended	FY 2018 Adopted
950051	Clerk - Office General Fund	2,264,287	2,250,444	2,250,444	2,334,953
950052	Clerk to BCC Fund	2,574,997	2,895,975	2,901,329	3,056,841
950053	Clerk - Court Related Fund	6,325,226	6,248,539	6,248,539	6,279,167
950054	State Funded	9,882	11,204	11,204	11,204
950151	Clerk - Public Records Modernization TF	4,233	234,809	234,809	234,809
950153	Clerk - Public Records Modern TF - Courts	512,715	1,396,695	1,402,049	1,163,013
	Total Other	<u>11,691,339</u>	<u>13,037,666</u>	<u>13,048,374</u>	<u>13,079,987</u>
	Total Clerk of the Circuit Court Budget	<u>11,691,339</u>	<u>13,037,666</u>	<u>13,048,374</u>	<u>13,079,987</u>



**Marion County Clerk of the Circuit Court and Comptroller
Fiscal Year 2018 Adopted Budget**

Account #	Account Description	FY 2016 Actual	FY 2017 Adopted	FY 2017 Amended	FY 2018 Adopted
950051 Clerk - Office General Fund					
Revenues					
34110010	Fees - Recording	1,202,248	1,202,000	1,202,000	1,247,000
34190015	Planning Amendment Appl	55,748	65,000	65,000	61,000
34190040	Fees - Passports	112,201	114,000	114,000	132,000
34190051	Fees - Code Fine Collections	32,040	26,000	26,000	33,000
34190052	Fees - Comm On Deed Do	67,643	64,000	64,000	70,000
34190055	Fees - Intangible Tax Commission	17,171	14,000	14,000	18,000
34190060	Fees - Filing - Value Adjustment Board	4,966	2,100	2,100	3,000
34190070	Fees - Assessments	15,800	17,000	17,000	16,000
34193010	Fees - Extra Net Access	14,250	18,000	18,000	14,000
34194110	Fees - Copying - Paper	40,724	39,000	39,000	42,000
34194200	Fees - Marriage Licenses	73,904	76,000	76,000	74,000
34194210	Fees - Copying Media	42	40	40	0
36131010	Interest Earnings - Clerk	8,062	5,600	5,600	14,200
36990020	Cash Adjustment	-327	0	0	0
36991020	Postage	415	300	300	400
36992010	Other Miscellaneous Revenue	60,390	57,000	57,000	60,000
38110240	Transfer from Clerk-Court Related Fund	559,871	550,404	550,404	550,353
Revenues Total		2,265,147	2,250,444	2,250,444	2,334,953



Marion County Clerk of the Circuit Court and Comptroller
Fiscal Year 2018 Adopted Budget

Account #	Account Description	FY 2016 Actual	FY 2017 Adopted	FY 2017 Amended	FY 2018 Adopted
950051 Clerk - Office General Fund					
Expenditures					
Personnel					
511101	Executive Salaries	123,044	123,447	123,447	128,753
512101	Regular Salaries & Wages	1,268,672	1,327,596	1,327,596	1,262,704
513101	Other Salaries & Wages	0	9,972	9,972	10,109
514101	Overtime	49	0	0	0
521101	FICA Taxes	90,325	109,793	109,793	105,857
522101	Retirement Contributions	119,214	185,810	185,810	194,654
523101	Health Insurance	197,376	280,753	280,753	271,309
523401	Life, AD&D, LTD	5,753	6,808	6,808	7,905
524101	Worker's Compensation	3,204	2,796	2,796	2,179
525101	Unemployment Compensation	2,475	0	0	0
	Personnel Total	<u>1,810,112</u>	<u>2,046,975</u>	<u>2,046,975</u>	<u>1,983,470</u>
Operating					
531109	Professional Services	34,713	3,060	3,060	3,060
540101	Travel & Per Diem	4,112	10,910	10,910	10,910
541101	Communications Services	3,195	1,530	1,530	1,530
542201	Postage & Freight	11,368	10,710	10,710	10,710
544101	Rentals & Leases - Equipment	20,628	0	0	0
545101	Insurance - Premiums	34,529	33,484	33,484	23,802
546312	Repairs/Maint - Computer Equipment	8,047	3,250	3,250	3,250
546401	Repairs/Maint - Office Machines	2,384	4,815	4,815	4,815
547101	Printing & Binding	0	1,020	1,020	1,020
549111	Other Current Charges & Obligations	22,718	1,500	1,500	1,500
549990	Other Current Charges - Misc Expenses	0	130	130	130
551101	Office Supplies	15,368	34,114	34,114	34,114
552101	Gasoline, Oil & Lubricants	918	2,040	2,040	2,040
552106	Computer Software	281,125	82,845	82,845	81,825
554101	Books, Publications & Subscriptions	664	1,020	1,020	1,020
554201	Dues & Memberships	2,409	3,549	3,549	3,549
555501	Training & Education	7,182	5,850	5,850	5,850
	Operating Total	<u>449,360</u>	<u>199,827</u>	<u>199,827</u>	<u>189,125</u>
Capital					
564101	Machinery and Equipment	4,815	2,550	2,550	2,601
	Capital Total	<u>4,815</u>	<u>2,550</u>	<u>2,550</u>	<u>2,601</u>
Reserve					
599101	Reserve for Contingencies	0	1,092	1,092	159,757
	Reserve Total	<u>0</u>	<u>1,092</u>	<u>1,092</u>	<u>159,757</u>
	Fund Expenditure Total	<u>2,264,287</u>	<u>2,250,444</u>	<u>2,250,444</u>	<u>2,334,953</u>



**Marion County Clerk of the Circuit Court and Comptroller
Fiscal Year 2018 Adopted Budget**

Account #	Account Description	FY 2016 Actual	FY 2017 Adopted	FY 2017 Amended	FY 2018 Adopted
950052 Clerk to BCC Fund					
Revenues					
38100120	Transfer from BCC - Clerk to Board	2,699,809	2,887,975	2,893,329	3,048,841
38110230	Transfer from BCC - Clerk of County Court	8,000	8,000	8,000	8,000
	Revenues Total	2,707,809	2,895,975	2,901,329	3,056,841



Marion County Clerk of the Circuit Court and Comptroller
Fiscal Year 2018 Adopted Budget

Account #	Account Description	FY 2016 Actual	FY 2017 Adopted	FY 2017 Amended	FY 2018 Adopted
950052 Clerk to BCC Fund					
Expenditures					
Personnel					
511101	Executive Salaries	16,779	16,834	16,834	17,557
512101	Regular Salaries & Wages	1,672,821	1,835,397	1,835,397	1,920,933
514101	Overtime	653	0	0	0
521101	FICA Taxes	121,449	140,117	140,117	147,378
522101	Retirement Contributions	163,416	197,233	197,233	215,758
523101	Health Insurance	266,473	333,028	333,028	373,230
523401	Life, AD&D, LTD	7,877	8,685	8,685	11,015
524101	Worker's Compensation	3,953	3,657	3,657	3,089
525101	Unemployment Compensation	4,007	0	0	0
	Personnel Total	<u>2,257,428</u>	<u>2,534,951</u>	<u>2,534,951</u>	<u>2,688,960</u>
Operating					
531109	Professional Services	40,773	42,555	42,555	42,555
534108	Contract Serv - Wells Fargo	10,888	10,800	10,800	12,444
540101	Travel & Per Diem	9,811	17,935	17,935	21,180
541101	Communications Services	8,647	14,560	14,560	14,685
542201	Postage & Freight	4,012	7,520	7,520	7,520
544101	Rentals & Leases - Equipment	4,022	100	100	120
545101	Insurance - Premiums	8,098	7,350	7,350	5,583
546312	Repairs/Maint - Computer Equipment	2,000	2,080	2,080	2,163
546401	Repairs/Maint - Office Machines	3,725	10,872	10,872	10,872
547101	Printing & Binding	17,462	17,060	17,060	17,060
549111	Other Current Charges & Obligations	2,173	935	935	935
551101	Office Supplies	53,305	31,526	31,526	33,752
552101	Gasoline, Oil & Lubricants	1,502	2,758	2,758	2,765
552106	Computer Software	124,504	150,163	150,163	148,781
552116	Operating Supplies - Computer Hardware	0	1,030	1,030	1,500
554101	Books, Publications & Subscriptions	3,164	3,945	3,945	4,095
554201	Dues & Memberships	3,514	4,639	4,639	4,990
555501	Training & Education	13,608	23,925	23,925	26,680
	Operating Total	<u>311,209</u>	<u>349,753</u>	<u>349,753</u>	<u>357,680</u>
Capital					
564101	Machinery and Equipment	1,109	2,260	2,260	2,260
	Capital Total	<u>1,109</u>	<u>2,260</u>	<u>2,260</u>	<u>2,260</u>
Transfers					
591153	Budget Transfer to Public Records Modern T	5,251	0	5,354	0
	Transfers Total	<u>5,251</u>	<u>0</u>	<u>5,354</u>	<u>0</u>
Reserve					
599101	Reserve for Contingencies	0	9,011	9,011	7,941
	Reserve Total	<u>0</u>	<u>9,011</u>	<u>9,011</u>	<u>7,941</u>
	Fund Expenditure Total	<u>2,574,997</u>	<u>2,895,975</u>	<u>2,901,329</u>	<u>3,056,841</u>



Marion County Clerk of the Circuit Court and Comptroller
Fiscal Year 2018 Adopted Budget

Account #	Account Description	FY 2016 Actual	FY 2017 Adopted	FY 2017 Amended	FY 2018 Adopted
950053 Clerk - Court Related Fund					
Revenues					
33169010	Title IV-D Reimbursement	380,146	357,138	357,138	243,864
33580010	Allotment from CCOC	0	0	0	34,111
33590010	State Reimb - Juror Cost Sharing	60,548	0	0	223,742
34811020	Filing Fees - County Criminal	8,865	8,462	8,462	7,168
34812040	Service Charges - Copies - County Criminal	94,185	94,779	94,779	73,686
34813010	Court Costs - County Court Criminal	197,581	199,953	199,953	135,456
34822040	Service Charges - Copies - Circuit Criminal	102,458	106,785	106,785	88,911
34823010	Court Costs - Circuit Criminal	398,760	453,785	453,785	262,975
34831014	Filing Fees - County Civil	1,076,939	1,015,569	1,015,569	1,074,562
34831015	Filing Fees - County Civil \$80	169,281	149,657	149,657	185,418
34831016	Filing Fees - County Civil Reopen	1,275	1,875	1,875	1,818
34832040	Service Charges - Copies - County Civil	22,388	21,224	21,224	21,459
34841014	Filing Fees - Circuit Civil	345,490	291,328	291,328	294,222
34841015	Filing Fees - Circuit Civil \$80	144,360	106,261	106,261	84,995
34841016	Filing Fees - Reopen Circuit Civil	23,450	31,767	31,767	22,479
34841020	Filing Fees - Family	106,490	137,416	137,416	135,002
34841021	Filing Fees - Family \$80	143,256	181,497	181,497	185,950
34841022	Filing Fees - Family Reopen	5,550	6,995	6,995	7,590
34842040	Service Charges - Copies - Circuit Civil	452,769	452,129	452,129	392,681
34842060	Service Charges - Family	46,592	68,334	68,334	68,704
34848010	Fees - Child Support - Circuit Civil	40,650	48,091	48,091	29,663
34851014	Filing Fees - Traffic Court	0	0	0	200
34852040	Service Charges - Copies - Traffic Court	202,386	207,257	207,257	166,423
34852041	Service Charges - Traffic Criminal	3,076	5,825	5,825	4,101
34853010	Court Costs - Traffic	611,784	619,674	619,674	533,026
34853011	Court Costs - Criminal Traffic	33,147	49,789	49,789	35,779
34861014	Filing Fees - Juvenile Dependency	3,670	2,171	2,171	10,305
34862040	Service Charges - Copies - Juvenile	2,065	2,158	2,158	2,186
34862041	Service Charge - Juvenile Dependency	341	95	95	1,163
34871015	Filing Fees - Probate \$80	160	80	80	257
34871016	Filing Fees - Probate Reopen	1,750	2,250	2,250	2,875
34871024	Filing Fees - Probate	337,367	342,514	342,514	331,393
34872040	Service Charges - Copies - Probate	36,068	36,142	36,142	38,227
35100010	Court - Fines & Forfeitures	109,431	0	0	0
35100011	County Bond Forfeit	26,030	27,045	27,045	39,937
35100450	Fines - Circuit	60,996	0	0	0
35100451	Forfeitures - Circuit Bond	65,326	55,981	55,981	77,294
35100470	Fines - Traffic	64,127	0	0	0
35110015	Fines - County Criminal	209,582	243,313	243,313	190,354
35110017	Fines - County Criminal 10%	0	0	0	71,000
35120015	Fines - Circuit Criminal	266,697	312,715	312,715	381,413
35120017	Fines - Circuit Criminal 10%	0	0	0	136,000
35150015	Fines - Criminal Traffic	254,729	342,817	342,817	262,255
35150016	Fines - Civil Traffic	209,784	263,352	263,352	234,481
35150017	Fines - Civil Traffic 10%	0	0	0	150,000
35150019	Fines - Criminal Traffic 10%	0	0	0	30,000
36131010	Interest Earnings - Clerk	4,064	2,316	2,316	6,042
36990020	Cash Adjustment	1,613	0	0	0
Revenues Total		6,325,226	6,248,539	6,248,539	6,279,167



Marion County Clerk of the Circuit Court and Comptroller
Fiscal Year 2018 Adopted Budget

Account #	Account Description	FY 2016 Actual	FY 2017 Adopted	FY 2017 Amended	FY 2018 Adopted
950053 Clerk - Court Related Fund					
Expenditures					
Personnel					
512101	Regular Salaries & Wages	3,767,258	3,580,972	3,580,972	3,639,326
513101	Other Salaries & Wages	52,332	80,790	80,790	80,872
514101	Overtime	19,321	0	0	0
521101	FICA Taxes	283,774	280,002	280,002	284,612
522101	Retirement Contributions	310,621	286,224	286,224	312,257
523101	Health Insurance	872,624	1,069,520	1,069,520	1,157,912
523401	Life, AD&D, LTD	17,596	16,782	16,782	20,667
524101	Worker's Compensation	9,951	7,082	7,082	5,813
525101	Unemployment Compensation	15,887	0	0	0
	Personnel Total	<u>5,349,363</u>	<u>5,321,372</u>	<u>5,321,372</u>	<u>5,501,459</u>
Operating					
534101	Contract Serv - Other - Misc	15,364	20,400	20,400	20,400
540101	Travel & Per Diem	13,906	23,970	23,970	23,970
541203	Postage - Reimbursement	-10,506	0	0	0
542201	Postage & Freight	25,905	1,275	1,275	1,275
544101	Rentals & Leases - Equipment	102	71	71	71
546401	Repairs/Maint - Office Machines	31,597	31,651	31,651	31,651
547101	Printing & Binding	14,483	39,474	39,474	39,474
549111	Other Current Charges & Obligations	4,316	0	0	0
549180	Other Current Charges - Competency Exams	82,725	90,000	90,000	90,000
549990	Other Current Charges - Misc Expenses	130	357	357	357
551101	Office Supplies	13,570	15,583	15,583	16,250
552101	Gasoline, Oil & Lubricants	16	0	0	0
554101	Books, Publications & Subscriptions	820	102	102	102
554201	Dues & Memberships	690	1,765	1,765	1,765
555501	Training & Education	700	2,040	2,040	2,040
	Operating Total	<u>193,819</u>	<u>226,688</u>	<u>226,688</u>	<u>227,355</u>
Grants & Aid					
581201	Payments to State	222,172	150,075	150,075	0
	Grants & Aid Total	<u>222,172</u>	<u>150,075</u>	<u>150,075</u>	<u>0</u>
Transfers					
591051	Budget Transfer to Office General Fund	559,871	550,404	550,404	550,353
	Transfers Total	<u>559,871</u>	<u>550,404</u>	<u>550,404</u>	<u>550,353</u>
	Fund Expenditure Total	<u><u>6,325,226</u></u>	<u><u>6,248,539</u></u>	<u><u>6,248,539</u></u>	<u><u>6,279,167</u></u>



**Marion County Clerk of the Circuit Court and Comptroller
Fiscal Year 2018 Adopted Budget**

Account #	Account Description	FY 2016 Actual	FY 2017 Adopted	FY 2017 Amended	FY 2018 Adopted
950054 State Funded					
Revenues					
36993030	State Attorney - Witness	8,310	9,504	9,504	9,504
36993040	Traffic - Witness	1,571	1,700	1,700	1,700
	Revenues Total	9,882	11,204	11,204	11,204



**Marion County Clerk of the Circuit Court and Comptroller
Fiscal Year 2018 Adopted Budget**

Account #	Account Description	FY 2016 Actual	FY 2017 Adopted	FY 2017 Amended	FY 2018 Adopted
950054 State Funded					
Expenditures					
Operating					
540150	Travel - Witness	8,482	9,654	9,654	9,654
549150	Witness Fees - Circuit Court	1,400	1,550	1,550	1,550
	Operating Total	<u>9,882</u>	<u>11,204</u>	<u>11,204</u>	<u>11,204</u>
	Fund Expenditure Total	<u><u>9,882</u></u>	<u><u>11,204</u></u>	<u><u>11,204</u></u>	<u><u>11,204</u></u>



**Marion County Clerk of the Circuit Court and Comptroller
Fiscal Year 2018 Adopted Budget**

Account #	Account Description	FY 2016 Actual	FY 2017 Adopted	FY 2017 Amended	FY 2018 Adopted
950151 Clerk - Public Records Modernization TF					
Revenues					
34111010	Recording Fees - Pub Records Mod Trust	177,679	175,000	175,000	184,000
36131010	Interest Earnings - Clerk	1,428	500	500	1,100
39999991	Balances Forward - Cash Regular	242,567	59,309	59,309	49,709
	Revenues Total	421,673	234,809	234,809	234,809



Marion County Clerk of the Circuit Court and Comptroller
Fiscal Year 2018 Adopted Budget

Account #	Account Description	FY 2016 Actual	FY 2017 Adopted	FY 2017 Amended	FY 2018 Adopted
950151 Clerk - Public Records Modernization TF					
Expenditures					
Operating					
531109	Professional Services	0	10,200	10,200	10,200
544101	Rentals & Leases - Equipment	0	25,500	25,500	25,500
546312	Repairs/Maint - Computer Equipment	4,233	25,500	25,500	25,500
549111	Other Current Charges & Obligations	0	500	500	500
552106	Computer Software	0	153,000	153,000	153,000
552116	Operating Supplies - Computer Hardware	0	20,109	20,109	20,109
	Operating Total	<u>4,233</u>	<u>234,809</u>	<u>234,809</u>	<u>234,809</u>
	Fund Expenditure Total	<u><u>4,233</u></u>	<u><u>234,809</u></u>	<u><u>234,809</u></u>	<u><u>234,809</u></u>



**Marion County Clerk of the Circuit Court and Comptroller
Fiscal Year 2018 Adopted Budget**

Account #	Account Description	FY 2016 Actual	FY 2017 Adopted	FY 2017 Amended	FY 2018 Adopted
950153 Clerk - Public Records Modern TF - Courts					
Revenues					
34111010	Recording Fees - Pub Records Mod Trust	529,075	500,000	500,000	550,000
35180010	Fines - Traffic 10%	179,899	182,000	182,000	0
35180020	Fines - Incarceration - County Criminal	86,864	95,000	95,000	0
35180030	Fines - Incarceration - Circuit Criminal	135,265	131,000	131,000	0
36131010	Interest Earnings - Clerk	2,204	600	600	3,300
38100052	Transfer From the Clerk to BCC Fund	5,251	0	5,354	0
39999991	Balances Forward - Cash Regular	488,097	488,095	488,095	609,713
	Revenues Total	1,426,655	1,396,695	1,402,049	1,163,013



Marion County Clerk of the Circuit Court and Comptroller
Fiscal Year 2018 Adopted Budget

Account #	Account Description	FY 2016 Actual	FY 2017 Adopted	FY 2017 Amended	FY 2018 Adopted
950153 Clerk - Public Records Modern TF - Courts					
Expenditures					
Personnel					
512101	Regular Salaries & Wages	228,107	245,211	245,211	254,280
513101	Other Salaries & Wages	13,412	0	0	0
514101	Overtime	17	0	0	0
521101	FICA Taxes	17,261	18,757	18,757	19,453
522101	Retirement Contributions	18,207	18,440	18,440	20,140
523101	Health Insurance	30,813	40,846	40,846	44,219
523401	Life, AD&D, LTD	1,041	1,147	1,147	1,443
524101	Worker's Compensation	548	484	484	405
	Personnel Total	<u>309,406</u>	<u>324,885</u>	<u>324,885</u>	<u>339,940</u>
Operating					
531109	Professional Services	15,153	0	0	0
546312	Repairs/Maint - Computer Equipment	1,903	5,329	5,329	5,329
546401	Repairs/Maint - Office Machines	0	2,346	2,346	2,346
551101	Office Supplies	23,587	25,500	27,704	25,500
552105	Computer Software - Technical Assistance	2,091	271,046	271,046	271,046
552106	Computer Software	155,106	664,101	664,101	415,063
	Operating Total	<u>197,839</u>	<u>968,322</u>	<u>970,526</u>	<u>719,284</u>
Capital					
564101	Machinery and Equipment	5,470	15,300	18,450	15,601
	Capital Total	<u>5,470</u>	<u>15,300</u>	<u>18,450</u>	<u>15,601</u>
Reserve					
599101	Reserve for Contingencies	0	88,188	88,188	88,188
	Reserve Total	<u>0</u>	<u>88,188</u>	<u>88,188</u>	<u>88,188</u>
	Fund Expenditure Total	<u><u>512,715</u></u>	<u><u>1,396,695</u></u>	<u><u>1,402,049</u></u>	<u><u>1,163,013</u></u>