

A G E N D A

MARION COUNTY

VALUE ADJUSTMENT BOARD

Wednesday
August 8, 2018
9:00 a.m.

County Commission Chambers
601 SE 25th Avenue
Ocala, Florida

Governmental Complex

- VAB Attorney to call the meeting to order
 - Proof of Publication by Deputy Clerk
1. Ratify appointment of the firm of Trow, Dobbins & Pisani, P.A. as private legal counsel.
 2. Elect Chairman (must be County Commissioner) and Vice-Chairman.
 3. Introductions of all Board members; Board Clerk and any designee of the Board Clerk; and private board legal counsel, including contact information. This information can be found on the Clerk of Courts website at www.marioncountyclerk.org under Value Adjustment Board/VAB Private Legal Counsel.
 4. Ratify the March 29, 2018 Value Adjustment Board (VAB) minutes.
 5. Presentation by Value Adjustment Board (VAB) Attorney Chester J. Trow/Thomas J. Dobbins/Linda G. Pisani. Discuss general information regarding Florida's property tax system; roles within the system of the property appraiser, tax collector, clerk and petitioner; opportunities for taxpayers to participate in the system; property taxpayer rights; and Government-In-The-Sunshine.
 6. Present VAB members with Rule Chapter 12D-9, Florida Administrative Code (F.A.C.), containing the uniform rules of procedure for hearings before value adjustment boards and special magistrates, along with the assorted forms adopted by the Department of Revenue (DOR); Chapter 12D-10, containing the rules applicable to the requirements for hearings and decisions; and Reference Materials Including Guidelines for consideration by Value Adjustment Boards in conjunction with the Uniform Policies and Procedures Manual; Rules 12D-51.001, 51.002, 51-003, F.A.C., and Chapters 192 through 195, Florida Statutes (F.S.) as reference information containing the guidelines and statutes applicable to assessments and assessment administration and other legal resources including statutory criteria. This information is also available on the Internet at <http://floridarevenue.com/property/Pages/VAB.aspx>, <https://www.flrules.org/>, <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=12D-9>, <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=12D-10>,

<https://www.flrules.org/gateway/ChapterHome.asp?Chapter=12d-51>,
<http://floridarevenue.com/dor/property/resources/>, and
<http://www.flsenate.gov/Laws/Statutes>. The current Government-In-The-Sunshine
manual can be obtained from <http://www.floridafaf.org>.

7. Request approval of standard DOR Forms and Rules of Procedure. Discuss any local rules and procedures to be adopted.
8. Request adoption of Resolution 18-VAB-3 providing for payment of costs and expenses by the 2018 VAB (including Special Magistrate, appraisers or evaluators, private counsel, appointees and employees) and ratify payments made and actions taken under 18-VAB-2 by the 2017 Value Adjustment Board.
9. Request adoption of Resolution 18-VAB-4 (setting filing fees).
10. Request adoption of Resolution 18-VAB-5 designating the firm of Trow, Dobbins & Pisani, P.A., VAB Attorneys, to determine if Good Cause for a late filing exists.
11. Determine whether electronic hearings and/or testimony will be allowed and hearing procedures for the same. Consider adoption of Resolutions 18-VAB-6 and 18-VAB-07.
12. Ratify and approve Property Owner letter, Taxpayer Information Sheet, DR-486, general information about the Value Adjustment Board and other Resolutions as necessary.
13. Confirm last date to receive petitions in Clerk's Office, as Monday, September 10, 2018 at 5:00 p.m. Eastern Time (ET).
14. Request approval of hearing schedule and notification to petitioners (DOR Form DR-481). Hearing dates have been established as: October 10, 11, 12, 17, 19, 22, 23, 24, 25, 26, 29, 30, and 31; November 1, 2, 7, 8, and 9; December 10, 11, 12, 13 and 14, 2018; with alternate dates of: January 17, 18, 23, 24, 25, 28, 29, 30 and 31, 2019.
15. Discuss the possibility of continuing to set alternate dates on: March 11, 12, and 13, 2019.
16. Ratify and approve the publication of legal advertisement of notice of Organizational meeting and hearings.
17. Ratify the Chair's direction to solicit for Special Magistrates by the Clerk's Office and set rate of pay for Special Magistrates.

18. Interview applicants for Special Magistrates (letters of interest attached) and establish rates:

TANGIBLE PERSONAL PROPERTY – TPP:

Marcos E. Salas, SRA, AI-RRS
Reginald M. Carter, ASA, SRA, MRICS

ATTORNEY:

John C. Trentelman, Attorney at Law
Joseph Haynes Davis, Attorney at Law

PROPERTY APPRAISER:

Herbert L. Jourdan, Jr., MAI, SRA
Marcos E. Salas, SRA, AI-RRS
Reginald M. Carter, ASA, SRA, MRICS
Stephen J. Albright, Jr., MAI

19. Confirm October 10, 2018 as the date the Special Magistrates commence hearings in these Commission chambers.
20. Ratify payment to the Star-Banner in the amounts of \$757.15.
21. Ratify payments to Trow, Dobbins, & Pisani, P.A. in the amount of \$562.50.

ANY OTHER MATTERS WHICH SHOULD PROPERLY COME BEFORE THE BOARD