

**Official Minutes of
MARION COUNTY
BOARD OF COUNTY COMMISSIONERS**

March 21, 2017

1. CALL TO ORDER:

The Marion County Board of County Commissioners met as the Marion County Community Redevelopment Area Agency Board in a special session at 1:51 p.m. on Tuesday, March 21, 2017 at the Marion County Governmental Complex located in Ocala, Florida.

2. ROLL CALL AND PLEDGE OF ALLEGIANCE:

Upon roll call the following members were present: Chairman Carl Zalak, District 4; Vice-Chairman Kathy Bryant, District 2; Commissioner David Moore, District 1; and Commissioner Jeff Gold, District 3. Commissioner Michelle Stone, District 5 was absent due to a prior commitment. Also present were County Attorney Matthew G. Minter and County Administrator Mounir Bouyounes.

The meeting opened with the Pledge of Allegiance to the Flag of our Country.

The Deputy Clerk was in receipt of a 16 page Agenda packet, which includes a 1 page Agenda outline; a 4 page draft set of minutes; an 8 page document regarding the Silver Springs Community Redevelopment Area (CRA) 2015-2016 Annual Report; and an 3 page document regarding the Silver Springs CRA Trust Fund 2017-2018 Fiscal Year (FY) Budget.

3. ADOPT THE FOLLOWING MINUTES:

A. December 6, 2016

A motion was made by Commissioner Moore, seconded by Commissioner Bryant, to adopt the meeting minutes of December 6, 2016. The motion was unanimously approved by the Board (4-0).

4. SCHEDULED ITEMS:

A. Request Approval and Authorization to Submit and Advertise the Silver Springs CRA 2015-2016 FY Annual Report

Senior Planner Christopher D. Rison, AICP, Growth Services, presented the following recommendation:

Description/Background: The MCCRA must file an Annual Report (Report) summarizing the Silver Springs CRA's annual activities with each contributing taxing authority, pursuant to §163.356(3)(c), FS. At the time the Report is filed, the MCCRA must also publish a notice of the filing in a newspaper of general circulation indicating the Report is available for inspection. The Marion County Board of County Commissioners is the only contributing taxing authority for the Silver Springs CRA.

Staff has prepared and attached the Silver Springs CRA 2015-2016 FY Annual Report. As the Silver Springs CRA was established in 2013, its initial funding occurred with the 2014-2015 Fiscal Year, and operations have been limited due to the initial CRA funding levels. Along with summarizing the CRA's activities, the Report provides a summary of the CRA's establishment, current Board

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membership, general supporting staff, and includes the CRA's Annual Special District Registration for the 2015-2016 FY.

Staff recommends the Board approve the 2015-2016 Annual Report and authorize staff to advertise and submit the Report to Marion County as required by §163.356(3)(c) FS.

Budget/Impact: None; Advertising funds budgeted – \$.

Recommended Action: Motion to approve the attached Silver Springs CRA 2015-2016 FY Annual Report and authorize staff to submit and advertise the Report as required by §163.356(3)(c) FS.

(Ed. Note: MCCRA is the acronym for the Marion County Community Redevelopment Area; § is the symbol referring to a particular section of a statute; and FS is the acronym for Florida Statutes.)

Mr. Rison advised that the annual report is required by Statute and is for the prior FY Summary. The draft report is attached to the Agenda handout and staff is seeking Board approval of the report, as well as authorize formally submitting to the Clerk of the Courts Office. The CRA was submitted to the county, as the governing authority.

A motion was made by Commissioner Bryant, seconded by Commissioner Moore, to approve the Silver Springs CRA 2015-2016 FY Annual Report and authorize staff to submit and advertise the Report as required by §163.356(3)(c) FS. The motion was unanimously approved by the Board (4-0).

B. Request Approval and Submittal Authorization for the Silver Springs CRA Trust Fund 2017-2018 Fiscal Year Budget

Senior Planner Rison, Growth Services, presented the following recommendation:

Description/Background: The Marion County Board of County Commissioners (Commission) is the governing agency for the Silver Springs CRA. The CRA is a dependent special district wherein all CRA trust fund expenditures are completed through and by the Board of County Commissioners with input from the CRA Agency Board (Agency), pursuant to §163.363(387), FS. As such, the CRA's budget is reflected within the overall Commission's budget documents and materials.

The Commission has initiated the annual budget consideration process for the 2017-2018 Fiscal Year, and the Agency must approve and submit a preliminary annual budget for use by the Clerk of Court in establishing the general budget line items to be reflected in the Commission budget process. The Agency's formal budget approval and authorization will occur in October once the final tax roll increment and proposed millage rate are determined.

A preliminary Silver Springs CRA 2017-2018 Fiscal Year Budget is attached for Agency consideration. The budget is based on the preliminary increment revenue estimate of \$48,457, as determined by staff (copy attached). The listed carryover amount reflects an estimate that is then listed within the "Professional Services" and "Improvements other than Buildings" line items for dedication to "CRA projects" consistent with Florida Statutes.

Budget/Impact: None.

Recommended Action: Motion to approve and authorize staff to submit the attached proposed Silver Springs CRA Trust Fund 2017-2018 Fiscal Year Budget to Marion County Clerk of Court/Finance.

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Mr. Rison noted the final item is the proposed budget for the coming FY. Staff has calculated an estimated projection for what the taxing increment revenue will be for the CRA for the coming year, which is \$48,457, based on the most recent tax roll information. Staff is recommending a proposed budget, which has actually already been provided to the Clerk of the Courts Office for their GovMax program; however, the request is for formal approval for the budget at this time.

Chairman Zalak inquired as to how much longer before the Codes are ready. Mr. Rison advised that staff is looking to get the contract from engineering firm by the end of this week so that it can be executed. Staff is hoping to schedule a public hearing for final adoption by the Board of County Commissioners (BCC) in September to start in the FY. In response to Chairman Zalak, Mr. Rison concurred that implementation will start on October 1, 2017.

A motion was made by Commissioner Bryant, seconded by Commissioner Moore, to authorize staff to submit the proposed Silver Springs CRA Trust Fund 2017-2018 FY Budget to Marion County Clerk of Court/Finance. The motion was unanimously approved by the Board (4-0).

5. NEW BUSINESS:

Mr. Rison advised that the next CRA meeting is scheduled for Tuesday, June 20, 2017 at 1:50 p.m., noting the Budget meeting will be in October of 2017. Following the BCC's formal adoption of the millage rates, staff will know what the actual budget will be at that time.

6. ADJOURN:

There being no further business to come before the Marion County Community Redevelopment Area Agency Board (MCCRAAB), the meeting thereupon adjourned at 1:54 p.m.



Carl Zalak, III, Chairman

Attest:



David R. Ellspermann, Clerk

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